

# IT & Resources - Welcome New Students

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## Introduction

The Resource Centre and Libraries are available for use by all students of Prague City University. We have a Physical Library and provide you with access to the Library of the Czech Academy of Sciences. It is to your benefit to explore the Student Hub and familiarise yourself with the PCU website, in general. Please read the following information to understand how to obtain access to these resources.

## Resource Centre

Equipment may be borrowed for class assignments and projects. Loan forms are available at the Resource Centre, at Reception, and on the [Resource Centre Student Log-in webpage](#). After submitting the completed form you will be able to pick up the equipment once you are contacted. Resource Centre office hours at Hybernská 24 are Monday, Wednesday and Friday from 10 until 2pm. Equipment may be checked out for 2 weekdays, or 3 weekend days with returns being due before noon. No equipment can be loaned outside of this schedule, late fees and damaged or missing equipment will be assessed. Insurance is highly recommended to guard against the risk of lost, stolen or damaged equipment.



Resource Centre

## Physical Library

The library collection is located in various locations; General interest and Business books (H103) are found mainly in the library lounge H110, Computer & IT (H105), Art and Design books, journals and magazines are kept at Bishops. All titles are available to students, faculty and staff. The open hours coincide with reception hours. Students are free to browse, read and study, though food consumption is not allowed. Please find the [Physical Library](#) link on the [Student Hub](#) on the PCU website. You may search for a book and make a request, though it is recommended to send an email or come in person to anyone at reception to fill in the loan form and show your student ID. Books are checked out for a period of one month.



Physical library

## Library of the Czech Academy of Sciences

Information on how to register can be found in the Student Hub by clicking on [Digital Resources](#). You will need to stop by at the main reception desk in person at Hybernská 24 as there is no option to do this online. You will need to bring a printed and signed copy of the application form and a signed copy of your official ID.

## Computer Lab

We have computers available for general use, located in room H510 as long as no class is in session. Another is available in the lobby near reception.

We wish you an excellent semester, and if you have any questions please contact the staff directly.